



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
RECRUITMENT NOTICE NO.1/2015

Applications are invited in the prescribed form through online mode for filling of various Group 'A' (Non-Faculty), Group 'B' and Group 'C' posts at the AIIMS, New Delhi as under:-
(For detailed information, applicants are advised to visit www.aiims.edu and read the instruction carefully before filling the form)

S. No	Name of the Post, Pay Band & Grade Pay and Essential eligibility criteria	Group	Upper Age Limit	Number of vacancies (s)* and reservation
1.	Blood Transfusion Officer (PB-3 Rs.15600-39100 + Rs.6600 Grade Pay) Essential:- (i) A recognized medical qualification included in I or II Schedule or Part II of the 3 rd Schedule (other than the licentiate qualifications) to the Indian Medical Council Act 1956. Holders of educational qualifications included in Part-II of the 34d Schedule should fulfil the conditions stipulated in sub-section (3) of the Section 13 of the Indian Medical Council Act, 1956. (ii) Five years experience in Blood Bank work after registration as a Medical graduate (iii) The candidate must be registered with a State Medical Council.	A	30 years	02 (UR-01, OBC-01)
2.	Senior Biochemist (PB-3 Rs.15600-39100 + Rs.6600 Grade Pay) Essential:- 1. A good master's degree in Biochemistry of a recognized University/Institution. 2. Seven years research or practical experience in Biochemical or Clinical Pathology Laboratory of a medical college or teaching hospital. 3. Technical competence to handle sophisticated instruments like autoanalysors, spectrophotometers, flame photometer etc.	A	30 years	02 (UR)
3.	Assistant Blood Transfusion Officer (PB-3 Rs.15600-39100 + Rs.5400 Grade Pay) Essential:- (i) A recognized medical qualification included in I or II Schedule or Part II of the 3 rd Schedule (other than the licentiate qualifications) to the Indian Medical Council Act, 1956. Holders of educational qualifications included in Part-II of the 34d Schedule should fulfil the conditions stipulated in sub-section (3) of the Section 13 of the Indian Medical Council Act, 1956. (ii) Two years experience in Blood Bank work after registration as a Medical graduate (iii) The candidate must be registered with a State Medical Council	A	30 years	01 (SC)
4.	Public Health Nurse (PB-2 Rs.9300-34800 + Rs.4800 Grade Pay) Essential: 1) B.Sc. Nursing from a recognized Institution; OR (i) Senior Nursing & Midwifery Certificate; and (ii) Diploma in Public Health Nursing. Desirable: Experience in family care programmes and working experience in urban/rural areas	B	35 years	02 (UR-01, OBC-01)
5.	Programmer (PB-2 Rs.9300-34800 + Rs.4600 Grade Pay) Essential:- Direct Entry for holder BE/B. Tech. (Comp. Science/ Computer Engineering) OR Post graduation in Science/Maths etc OR post graduation in Computer Application	B	30 Years	03 (SC-01, OBC-02)
6.	Sister Grade-II (PB-2 Rs.9300-34800 + Rs.4600 Grade Pay) Essential:- (i) Matriculation or its equivalent from a recognized University/ Board. (ii) Certificate in General Nursing and Midwifery from a recognized Institution or equivalent qualification for male nurses. (iii) Should be a registered 'A' Grade Nurse and Midwife with a State Nursing Council or equivalent qualification for male nurses.	B	30 Years	527 (UR-267, SC-97, ST-23, OBC-140) [20- earmarked for PH (OL)]

7.	Medical Social Service Officer Grade-II (PB-2 Rs.9300-34800 + Rs.4200 Grade Pay) <u>Essential:</u> (i) Master's Degree in Social Work from a recognized University/Institution. (ii) Experience in the line with a Welfare or Health Agency, preferably dealing with Medical/Public Health Service. <u>Desirable:</u> Specialization, by experience or qualification or training in Medical Social Work including psychiatric services.	B	35 years	02 (SC-01, OBC-01) [01-earmarked for PH (OA, OL, OAL, BL, LV, HH)]
8.	Store Keeper (Drugs) (PB-2 Rs.9300-34800 + Rs.4200 Grade Pay) A) <u>Essential:-</u> Degree in Pharmacy from a recognised University/ Institution <u>Desirable:-</u> Experience in storing and distribution of drugs in drug store of a hospital or a well established pharmaceutical concern. OR (B) <u>Essential:-</u> (i) Diploma in Pharmacy from a recognised Institution/ Boards; (ii) Three years' experience in drug store of a hospital or a well established pharmaceutical concern.	B	25 Years	03 (UR)
9.	Technician (Radiology) Grade-II (PB-2 Rs.9300-34800 + Rs.4200 Grade Pay) <u>Essential:-</u> B.Sc (Hons.) in Radiography or B.Sc Radiography 3 years course from a recognized University/ Institution.	B	30 years	02 (SC-01, ST-01)
10.	Operation Theatre Assistant (PB-1 Rs.5200-20200 + Rs.2800 Grade Pay) <u>Essential:</u> A) B.Sc <u>OR</u> 10+2 with Science with five year experience in the following areas; i) O.T, ii) ICU, iii) CSSD, iv) Manifold Room Preference will be given to candidates with Certificate/Diploma course in O.T. Techniques from recognized Hospital/ Institution. B) Work experience shall be considered, if candidate has worked in private or public sector/Hospital of at-least 500 beds.	C	30 years	137 (UR-77, SC-20, ST-08, OBC-32)
11.	Pharmacist Grade-II (PB-1 Rs.5200-20200 + Rs.2800 Grade Pay) <u>Essential:</u> (i) Diploma in Pharmacy from a recognised Institution/Board (ii) Should be a registered Pharmacist under the Pharmacy Act, 1948 <u>Desirable:</u> (i) Degree in Pharmacy from a recognised Institution/ University (ii) Experience in dispensing and/or storage and dispensing of drugs in a reputed hospital or institution or in a drug store or a pharmaceutical concern.	C	30 years	10 (UR-04, ST-02, OBC-04) [01-earmarked for PH (OL, BL)]
12.	Workshop (R &AL) Technician Grade-II (PB-1 Rs.5200-20200 + Rs.2400 Grade Pay) <u>Essential:</u> Diploma (not less than 2 years duration) in Prosthetic and Orthotic Engineering from a recognised Institution/ Board. Candidate should be registered with Rehabilitation Council of India.	C	30 years	02 (UR)
13.	Workshop (R &AL) Technician Grade-II (Leather Worker) (PB-1 Rs.5200-20200 + Rs.2400 Grade Pay) <u>Essential:</u> i) Matriculation or its equivalent from a recognised Board/ University; ii) ITI Certificate in Industrial Leather Work and Moulding, preferably with specialisation in surgical shoes and leather moulding iii) 2 years' experience in the trade.	C	30 years	01 (UR)

14	Security cum Fire Guard Grade-II (PB-1 Rs.5200-20200 + Rs.1900 Grade Pay) <u>Essential:</u> (i) Matriculation from a recognised Board/University; (Relaxable upto Middle Standard pass in the case of Ex-Servicemen who have excellent record and have passed third class examination of the Services. (ii) Following Physical standards a) Height : 167 cms. b) Chest : 80 cms. Provided that for residents of hill areas height may be 162 cms. Chest – 76 cms with an expansion of 5 cms. (iii) Qualifying a test in Physical Efficiency <u>Desirable:</u> (i) Service in the Armed Forces/Para-Military Forces/Police (ii) Experience of performing security duties, preferably in a hospital of repute.	C	30 years	37 (UR-23, SC-04, ST-02, OBC-08)
*The number of posts is tentative and may change based on the Institute's requirements.				

GENERAL CONDITIONS

1. The posts carry usual allowance as admissible to Central Government Servant of similar status stationed at Delhi/New Delhi.
2. The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through **ON-LINE** mode. The On-line registration of applications is made available on AIIMS web site www.aiimsexams.org from **16/05/2015 10.00 A.M. onwards to 14/06/2015 upto 5:00 P.M.** No documents including the Registration Slip of on-line application form is required to be sent, **however, all the applicants are advised to keep a copy of registration slip with them, alongwith proof of payment (a copy of challan/online payment receipt) for their record.**
3. The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling all the eligibility criteria as on the closing date of applications, failing which their application will be rejected.
4. The On-line Registration will be closed by **05:00 PM on 14/06/2015**. The candidature of such applicants who fails to complete the online registration by the stipulated date and time will not be considered and no correspondence in this regard will be entertained.
5. Those applying on **14/06/2015** i.e. on the last date of closing of online registration and generated bank challan to deposit the fee through challan mode, can deposit fee in the nearest branch of State Bank of India latest by next two working days i.e. till **16/06/2015**. Payment after **16/06/2015** will be treated as no payment and no request for refund will be entertained.
6. In case a candidate wishes to apply for more than one post, he/she is required to fill in the form separately through online mode only.
7. **The candidate must ensure that their photo and signature should be clearly visible in preview at the time of filling of application in online mode.** If photo/signature image is displayed small or not visible in preview on website, that means photo/signature is not as per the AIIMS prescribed format and in that case, your application will be rejected. So, be careful while uploading your photo and signature. Both must be visible clearly on Registration Slip.
8. **APPLICATION FEES:** Rs.500/- (Rupees Five Hundred only).
 - 1) The candidate can pay the prescribed application fee through a CHALLAN form (to be downloaded from internet while applying on-line) in any branch of State Bank of India OR through DEBIT CARD / CREDIT CARD. Transaction / Processing fee, if any, as applicable, will be payable to the bank by the candidate.
 - 2) **Application fee once remitted shall not be refunded under any circumstances.**
 - 3) **No fee for SC/ST/PWD/Women Candidates of any community.**
 - 4) Applications without the prescribed fee would not be considered and summarily rejected.

9. AGE RELAXATION:

- 1) Upper age limit shall be determined as on last date of receipt of applications.
- 2) No age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.
- 3) Age relaxation permissible to various categories is as under:-

S.No.	Category	Age Relaxation permissible beyond the Upper age limit.
1.	SC/ST	5 years
2.	OBC	3 years
3.	PH	10 years
4.	PH + OBC	13 years
5.	PH + SC/ST	15 years
6.	Ex-Servicemen and Commissioned Officers including ECOs/SSCOs – for Group A & B posts	<p>(a) Five years subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission.</p> <p>NOTE: Ex Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.</p> <p>(b) In order to qualify for the concession under (a) above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:-</p> <p>(i) In case of Commissioned Officers including ECOs/SSCOs: Army: Directorate of Personnel Services, Army Headquarters, New Delhi. Navy: Directorate of Personnel Services Naval Headquarters, New Delhi. Air Force: Directorate of Personnel Services, Air Headquarters, New Delhi.</p> <p>(ii) In case of JCOs/ORs and equivalent of the Navy and Air Forces: Army: By various Regimental Record Offices. Navy: Naval Records, Bombay Air Force: Air Force Records, New Delhi.</p>
7.	Ex-Servicemen – for Group C posts	
	1) Ex-Servicemen (Unreserved/ General)	03 years after deduction of the military service rendered from the actual age as on the Closing date for receipt of application
	2) Ex-Servicemen (OBC)	06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the Closing date for receipt of application
	3) Ex-Servicemen (SC & ST)	08years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the Closing date for receipt of application

8.	Central Govt. Civilian Employees – for Group A & B posts	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	5 years
	2) Central Govt. Civilian Employees (OBC)) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	8 (5 +3) years
9.	Central Govt. Civilian Employees – for Group C posts	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Upto 40 years of age
	2) Central Govt. Civilian Employees (OBC)) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Upto 43 years of age
	3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Upto 45 years of age
For Group C posts		
10.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (Unreserved/General)	5 years
11.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(OBC)	8 years
12.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(SC/ST)	10 years
13.	Widows/Divorced Women/Women judicially separated and who are not remarried (Unreserved/General)	Upto 35 years of age
14.	Widows/Divorced Women/Women judicially separated and who are not remarried (OBC)	Upto 38 years of age
15.	Widows/Divorced Women/Women judicially separated and who are not remarried (SC/ST)	Upto 40 years of age
16.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof. (Unreserved/General)	5 years
17.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof.(OBC)	8 (5+3) years
18.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST)	10 (5+5)years
19.	Service Clerks in the last year of their colour service in the Armed Forces (Unreserved/ General)	Upto 45 years of age
20.	Service Clerks in the last year of their colour service in the Armed Forces (OBC)	Upto 48 years of age
21.	Service Clerks in the last year of their colour service in the Armed Forces (SC/ST)	Upto 50 years of age

NOTE-I: Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation as per rules.

NOTE-II: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

NOTE-III: For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post / Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE FOR RECEIPT OF APPLICATION or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

EXPLANATION : An 'ex-serviceman' means a person –

- (i) who 'has served in any rank whether as a combatant or noncombatant in the Regular Army, Navy and Air Force of the India Union, and
 - (a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (b) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (c) who has been released from such service as a result of reduction in establishment; or
- (ii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or
- (iii) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or
- (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1988; or
- (v) Gallantry award winners of the Armed forces including personnel of Territorial Army; or
- (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

NOTE-IV: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

NOTE-V: A Matriculate Ex-Serviceman (includes an Ex-Serviceman, who has obtained the Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service as on 24.05.2015 with Armed Forces of the Union shall be considered eligible for appointment to the Group "C" posts being advertised through this examination. Thus, those Non-Graduate Ex-Servicemen who have not completed 15 years of service as on the closing date for receipt of application or would not complete 15 years of service within the time limit specified in Note-III are not eligible to apply for this examination.

4) AIIMS regular employees – Relaxable upto 40 years for posts at S.No.8 and 10 to 14.

10. i) Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of Caste certificate on a prescribed format issued by the competent authority at the time of Interview. Community should be clearly mentioned in the certificate.

ii) OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. OBC candidates should not belong to Creamy Layer. Their Sub-caste should match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.

iii) Physical Disability Certificate should be issued from a duly constituted and authorized Medical Board.

11. Written test / Interview will be held **in Delhi only**.
12. Candidates are advised to download their Admit Card from AIIMS web site www.aiimsexams.org as no admit card will be sent by post. The Admit Cards will be hosted on AIIMS website.
13. The candidates are advised to bring Admit Card downloaded from AIIMS website at the time of Written Test / Interview and hand over the same to the Invigilator during marking their attendance, failing which their candidature/performance in the written test / Interview will not be considered.
14. On the basis of written test the candidates will be short-listed for Interview. Date and Time of Interview will be intimated to such candidates separately.
15. All the original certificates/documents will be verified at the time of Interview. On the basis of written test, the shortlisted candidates must bring all original certificates of Essential and Desirable Qualifications along with one set of photocopy, duly attested, viz.: i) Copy of downloaded Registration Slip of on-line application form. ii) Copy of downloaded Admit Card. iii) Certificate showing the Date of Birth. iv) Caste certificate if applied under SC/ST/OBC category issued by the competent authority. v) Disability Certificate, if applied under PH category. vi) 'No Objection Certificate' if in regular employment. vii) Experience certificate, if any.
16. Those who are in employment must submit a **"NO OBJECTION CERTIFICATE"** from the employer at the time of Interview.
17. **Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts alone.**
18. **GUIDELINES/INSTRUCTIONS TO FILL APPLICATION FORM**:- See the Help Manual available online at www.aiims.edu

SENIOR ADMINISTRATIVE OFFICER (RECTT.)