



**Information Brochure of First Round of Online Allocation / Counselling
for MBBS 2018 Course**

02th July 2018

Important information

1. This list includes all candidates who were eligible for the 1st Round of Seat Allocation / Counselling (Those who have either registered or not registered for the Seat Allocation/ Counselling process through the online portal).
2. This list does not include Foreign Nationals candidates
3. Candidates who did not participate in the 1st Round of Counselling/Seat Allocation are **NOT ELIGIBLE** for the 2nd and 3rd of Round of Counselling but can participate in the Open Round of Seat Allocation / Counselling.
4. For the 2nd round, the order of counseling/ seat Allocation will be based on the merit order used for the 1st Round.
5. For the open round, the order of counseling/ seat Allocation will be based on the original merit list.

PROCEDURE TO BE FOLLOWED BY CANDIDATES WHO HAVE BEEN ALLOTTED SEAT IN THE 1ST ROUND OF COUNSELLING/SEAT ALLOCATION

All candidates who have been allotted a seat in the 1st Round of Counseling / Seat Allocation are required to visit the online seat allocation/counselling portal and **mandatorily choose one of the following options from 2.7.2018, 5.00 p.m. (Monday) to 6.7.2018, 5.00 p.m. (Friday). Failure to select any of the option as below will lead to forfeiture of the allocated seat and the candidate will become ineligible to participate in 2nd and 3rd Round.**

- Option 1. ACCEPT allotted seat and DO NOT WISH TO PARTICIPATE in further rounds of Seat Allocation
- Option 2. ACCEPT allotted seat and WANT TO PARTICIPATE in 2nd ROUND of Seat Allocation
- Option 3. DECLINE / REFUSE allotted seat and DO NOT WISH TO PARTICIPATE in 2nd and 3rd ROUND of Seat Allocation
- Option 4. DECLINE/ REFUSE allotted seat and WANT TO PARTICIPATE in 2nd ROUND of Seat Allocation

If you choose option 1 or 2, then you are required to report to **respective AIIMS by 5.00 pm on Friday, 6th July, 2018** with a printed copy of the chosen option and complete the formalities as required. **If you choose option 4**, then you can submit the DD/certificates at any of the **AIIMS by 5.00 pm on Friday, 6th July, 2018**. All AIIMS have to complete the formalities and update it online by 5.00 pm on Friday, 6th July, 2018. Kindly make online choices and report to the respective AIIMS well in advance to avoid last minute rush. Failure to do so will lead to forfeiture of the allocated seat and the render you ineligible to participate in 2nd and 3rd Rounds.



Instruction for each option is as follows:

Option 1: If the Option of **ACCEPT allotted seat and DO NOT WISH TO PARTICIPATE in further rounds of Seat Allocation** is selected then,

- The candidate will have to go to the allotted AIIMS by 5.00 PM on 6th July 2018 with the Offer Letter (downloaded from the MyPage after login at www.aiimsexams.org) and report to the allotted Institute for depositing *original certificates OR a Demand Draft (DD) of Rs. 1 Lakh only (Rupees One Lakh only) in the name of the allotted AIIMS (see details below) along with photocopies of certificates*. The DD will be refunded when original certificates are deposited.
- It must be noted that by exercising this choice the candidate is **OPTING NOT TO PARTICIPATE IN FURTHER ROUNDS OF SEAT ALLOCATION**.
- If original certificates are not deposited at the time of reporting, these will have to be submitted within 5 days of taking admission, otherwise admission will be cancelled, the deposited money will be forfeited, and candidate will not be eligible for any further participation in counselling.
- In the event of a candidate who has exercised this option but does not report by 5.00 PM on 6th July 2018, the offer of admission will be cancelled and he / she shall become ineligible for participating in all further rounds of seat Allocation / Counseling. However these candidates can participate in the Open Round of Seat Allocation / Counselling.

Option 2: If the option of **ACCEPT allotted seat and WANT TO PARTICIPATE in 2nd ROUND of Seat Allocation** is selected

- The candidate will have to go to the allotted AIIMS by 5.00 PM on 6th July 2018 with the Offer Letter (downloaded from the MyPage after login at www.aiimsexams.org) and report to the allotted Institute for depositing original certificates OR a Demand Draft (DD) of Rs. 1 Lakh only (Rupees One Lakh only) in *the name of the allotted AIIMS (see details below) along with photocopies of certificates*. The DD will be refunded when original certificates are deposited for joining a seat in any round of counselling but will be forfeited if no seat is taken at the end of all rounds.
- In the event of a candidate who has exercised this option but does not report to the allotted Institute by 5.00 PM on 6th July 2018, the admission will be cancelled and he / she shall become ineligible for participating in all further rounds of counselling / seat Allocation.
- The candidate shall be eligible for the 2nd round of Seat Allocation / Counselling.

Option 3: If the option of **DECLINE / REFUSE allotted seat and DO NOT WISH TO PARTICIPATE in 2nd and 3rd ROUND of Seat Allocation** is selected

- The allocated seat will be vacated and the candidate will not be eligible to participate in 2nd and 3rd Round of Seat Allocation. The Candidate will not be able to claim this seat if this option is selected.
- It must be noted that by exercising this choice the candidate is **OPTING NOT TO PARTICIPATE IN 2nd and 3rd ROUNDS OF SEAT ALLOCATION**.



Option 4: If the offer of **DECLINE/ REFUSE** allotted seat and **WANT TO PARTICIPATE** in **2nd ROUND** of Seat Allocation is selected

- This allocated seat will be vacated and the candidate will not be able to claim this seat.
- The candidate is required to download the Offer Letter (from the MyPage after login at www.aiimsexams.org) and report to any of following Nine AIIMS (**AIIMS New Delhi, Bhopal, Bhubaneswar, Mangalagiri (Guntur), Jodhpur, Nagpur, Patna, Raipur & Rishikesh**) to deposit either the original certificates OR Demand Draft (DD) of Rs. 1 Lakh only (Rupees One Lakh only) *in the name of Director, AIIMS, New Delhi* with Photocopies of certificates
- The Certificates / DD along with photocopies of certificates can be deposited in any of the Nine AIIMS (**AIIMS New Delhi, Bhopal, Bhubaneswar, Mangalagiri (Guntur), Jodhpur, Nagpur, Patna, Raipur & Rishikesh**) by the candidate OR his/her authorized representative by 5.00 PM on 6th July 2018.
- The candidate shall be eligible for 2nd Round of Counselling/Seat Allocation only after Original Certificates/DD with photocopies of certificates has been deposited at any AIIMS.
- The certificates will be verified for eligibility.

Note: If any candidate who has been allocated a seat in the First Round of counseling / seat Allocation does not respond in any of the above manner, his / seat shall be vacated and he / she shall be ineligible for all further Rounds of counseling except the Open Round of Counselling.

POLICY REGARDING THE DEPOSITING OF DOCUMENTS/CERTIFICATES/DD

The claim to the allotted seat by candidates is subject to verification of the documents for eligibility as applicable as well as biometric verification of candidature. If a candidate fails to submit required certificates (original or photocopies with DD) his/her candidature will be cancelled, the seat will be vacated for next Round and he/she will not be allowed to participate in subsequent stages of selection/admission process. However the candidate will be eligible for the Open Round of Seat Allocation / Counselling.

List of Documents/Certificates that are required to be deposited in Original OR photocopy along with Demand Draft as applicable.

- Offer Letter
- Registration Slip
- Admit Card issued by AIIMS.
- Self attested copy of certificate in proof of passing the 12th class under 10+2 Scheme/Senior School Certificate Examination/Intermediate Science or an equivalent examination from a recognized Board.
- Self attested copy of certificate from the Board showing his/her date of birth.
- Self attested copy of mark-sheet of the qualifying examination i.e. 12th class under 10+2 Scheme/Intermediate Science or an equivalent examination in proof of having secured 60% or more marks (50% in case of SC/ST in aggregate in the subjects of English, Physics, Chemistry & Biology).
- The Candidate should also bring the following certificate, if applicable:
 - SC/ST Certificate issued by the competent authority and should be in English or Hindi in language. Community should be clearly mentioned in the certificate.
 - OBC Certificate issued by the competent authority for central Govt. jobs/for admission in Central Govt. College/Institute. The sub-caste should tally with the Central List of OBC. OBC Candidates should not belong to Creamy Layer. OBC certificate must be in the **Central Govt. Format** as prescribed in the prospectus.
 - Disability Certificate issued from a duly constituted and authorized Medical Board as mentioned in the prospectus.
 - Candidates must note that a certificate from any other person/authority will not be accepted and no further correspondence in this regard shall be entertained. The name, designation and the seal of the officer should be legible in the certificate.**



CONTACT DETAILS OF RESPECTIVE AIIMS FOR ADMISSION TO AIIMS MBBS COURSES FOR JULY 2018 SESSION.

Candidates who have been allotted seat and have chosen option that requires them to deposit certificate / DD should approach Nodal officer/official at respective AIIMS as given below. Those who have chosen option 1 and 2 (see above) and wish to deposit DD then the DD should be in the favour of respective AIIMS as mentioned below. For the candidates who have chosen **Option 4, i.e. DECLINE/ REFUSE allotted seat and WANT TO PARTICIPATE in 2nd round of Seat Allocation**, the Demand Draft (as applicable) shall be in the name of **Director, AIIMS, New Delhi** irrespective of the AIIMS where the DD is submitted.

S. No.	AIIMS	DD in favour of	Contact Nodal Officer/Officials	E-Mail ID
1.	AIIMS, New Delhi	Director, AIIMS, New Delhi	Dr. Sanjeev Lalwani, Registrar, AIIMS-New Delhi, Ansari Nagar, New Delhi- 110029	aiims.reg@gmail.com
2.	AIIMS, Bhopal	Director, AIIMS, Bhopal	Mr. Benny Abraham, Registrar, AIIMS-Bhopal, Saket Nagar, Bhopal-462020	registrar@aiimsbhopal.edu.in
3.	AIIMS, Bhubaneswar	AIIMS, Bhubaneswar	Mr. B.B. Mishra, Registrar, AIIMS- Bhubaneswar, Sijua, Patrapada, Bhubaneswar 571019	registrar@aiimsbhubaneswar.edu.in
4.	AIIMS, Jodhpur	AIIMS, Jodhpur	Dr. Shilpi Dixit, Vice Dean, AIIMS-Jodhpur, Basni Industrial Area-2, Jodhpur-342005	deanacademics@aiimsjodhpur.edu.in
5.	AIIMS, Raipur	AIIMS, Raipur	Dr. Krishnadutt Chavali, Sub- Dean, AIIMS-Raipur, Tatibandh, GE Road, Raipur 492099	dean@aiimsraipur.edu.in
6.	AIIMS, Rishikesh	AIIMS, Rishikesh	Dr. K.S. Ravi, Vice Dean, AIIMS-Rishikesh, Virbhadra Road, Rishikesh- 249201	sub.dean@aiimsrishikesh.edu.in
7.	AIIMS, Patna	AIIMS, Patna	Dr P P Gupta, Dean, AIIMS- Patna, Phulwari sharif, Patna-801505	dean@aiimspatna.org
8.	AIIMS, Nagpur	AIIMS, Nagpur	Lt Col Manoj Kumar, Deputy Director (Admin), AIIMS- Nagpur, Temporary Campus: Government Medical College, Near Hanuman Nagar, Nagpur-440009	ddaiimsnagpur1@gmail.com aiimsnagpur1@gmail.com
9.	AIIMS, Mangalagiri	AIIMS, Mangalagiri	Shri Sharmdeep Sinha, IRS, Deputy Director (Admin) AIIMS, Mangalagiri. Temporary Campus: Siddharth Medical College, Gunadal, NH16 Service Road, Vijayawada-520008	dda.mangalagiri@aiims.gov.in



POLICIES REGARDING ELIGIBILITY FOR 2nd ROUND

The candidates who are allocated seats in the 1st round and have chosen the option 2 and 4 (mentioned above) and have fulfilled the requirements are eligible for the 2nd Round of Seat Allocation/ Counselling.

All the candidates who had participated in the 1st round and were not allocated any seat will automatically be eligible for the next round. Those who have secured more than 50th percentile marks in the entrance examination but not called for 1st ROUND counselling will not be eligible for the 2nd and 3rd round of counselling/seat allocation but will be eligible for Open Round of Seat Allocation / Counselling.

All candidate who were eligible for the Mock/1st Round of Counselling but did not register or fill choices (NR/NP* in this notification) are not eligible for the 2nd and 3rd Rounds of Counselling.

GENERAL RULES ADOPTED FOR 1st ROUND OF SEAT ALLOCATION / COUNSELLING

1. Merit shall be the guiding and overruling principle for counselling.
 - a. *The merit list as published in the **Result Notification No. 69/2018** dated **18/06/2018** shall be used to determine merit*
 - b. *All candidates whether of the unreserved or appropriate reserved category shall be eligible for the unreserved category seats in order of merit*
 - c. *Unreserved category candidates are not eligible for reserved category seats*
2. The Seats available for allocation are: Unreserved (UR), OBC (Other Backward Class), Scheduled Caste (SC), Scheduled Tribe (ST), PWBD (Orthopedically Handicapped /Persons with Disability/PWD)

Unreserved Seats: All candidates are eligible

OBC Seats: Only OBC candidates are eligible

SC Seats: Only SC candidates are eligible

ST Seats: Only ST candidates are eligible

PWBD Seats: Only PWBD candidates are eligible

- a. *All reservations other than for PWBD are vertical reservations (reserved only in the respective categories)*
 - b. *PWBD Reservations are horizontal reservations (across categories) according to a point-based roster as mentioned in the prospectus*
 - c. *PWBD seats that remain vacant DURING first round of counseling will be released for counseling in the 1st Round itself in their respective categories*
3. Every candidate shall be allocated his/her best choice available at that rank for the 1st Round.
 4. If at a particular rank for a candidate, the best choice of the candidate is available in both the open merit (unreserved) as well as a reserved category (wherever applicable) then the seat shall be allocated under the unreserved category and not the reserved category.
 5. For Persons with Disability (more than 40%) a 5% horizontal reservation shall be followed for the and seats shall be allocated on basis of merit
 - a. *PWD (PWBD) candidates are eligible only for the category to which he/she belongs i.e. If a candidate belongs to a reserved category, he /she is eligible for a seat only under that category and not in the unreserved category (horizontal reservation)*
 - i. *Eligible PWBD candidate of UR category can avail a reserved seat only in the UR category*
 - ii. *Eligible PWBD candidate of OBC category can avail a reserved seat only in the OBC category*
 - iii. *Eligible PWBD candidate of SC category can avail a reserved seat only in the SC category*
 - iv. *Eligible PWBD candidate of ST category can avail a reserved seat only in the ST category*



6. Vacant seats in earlier rounds of counselling can be allotted in subsequent rounds by following the above rules.
7. All those candidates who filled choices in the Mock Round but did not edit (reorder/add/delete) their choices were considered for the 1st round of counselling.

PARTICIPATION IN THE FIRST ROUND IS MANDATORY TO BE ELIGIBLE FOR THE 2nd ROUND OF SEAT ALLOCATION OF ONLINE COUNSELLING/SEAT ALLOCATION FOR MBBS, July 2018 SESSION



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